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**<u>DATE</u>**: January 27, 2016

**TO**: Sandhills Public School Parents

FROM: Dale Hafer, Superintendent

**SUBJECT**: Reminder about Student Absences

Greetings. The purpose of this letter is to remind parents to be mindful of their student(s) absences and the number they have accumulated. Please be watching Power School to stay on top of the number of absences your student has. Contact the office if we can be of assistance.

Absences are counted by period in the high school and by morning and afternoon in the elementary school. The only absences not in the count are "school activities". Otherwise, any and all absences from school are counted as either "excused" or "unexcused".

By state law, the district <u>may</u> report to the county attorney any student who reaches the 20 "excused" absences mark. The district understands there are circumstances which merit students being gone from school. If a student reaches 20 excused absences, we will contact you to discuss the situation. Most generally, excessive excused absences will be handled between the Superintendent and Parents. However, if a student has excessive "unexcused" absences, the student's attendance will be reported to the county attorney in accordance with state law.

Please feel free to contact me should you have questions or concerns. I am happy to discuss your child's attendance with you, especially if they have been absent a significant amount. Thank you.